



# AMIT NALAWADE

## GLOBAL HUB OPERATOR

### CONTACT

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Rabale, Navi Mumbai

<https://amit1.vercel.app>

### EDUCATION

2007 - 2016  
VPM'S INTERNATIONAL  
SCHOOL, AIROLI

- ICSE Board (X) - 70 %

2016 - 2019  
SANJEEVAN INSTITUTE,  
KOLHAPUR

- Diploma(Mechanical  
Engineering) - 67.04 %

2019 - 2022  
AUTOINSTITUTE

- Bachelor of Vocational Studies  
(B.Voc) in Automobile - 70 %

### PROFILE

To leverage my expertise in office management and coordination to contribute effectively to a dynamic organization. I am dedicated, hardworking, and committed to enhancing operational efficiency and team collaboration, aiming to achieve exceptional organizational success.

### WORK EXPERIENCE

- S5 AGENCY WORLD** 2023- PRESENT  
**GLOBAL HUB OPERATOR**

#### My Roles & Responsibilities as Executive for commercial clients

- Appointing charterers agents for handling the call as per the nomination from the owners
- Approach agents for the PDA for handling the vessel.
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- Negotiating with CNA (Charterer's nominated agent) for Agency fee and other expenses.
- Help Finhub team to liaise with Agent and resolve if rejection/dispute at FDA stage.
- Liaise between the Principal and the Performing offices to deliver Hub port call management, Hub service only, Full agent, Owners services for tanker vessels to the satisfaction of the clients.
- To act as Principal Local Agents in the Port and coordinate, negotiate with the Charterers Agents during vessel's cargo operations.
- To nominate agent on principal's behalf and to file saving resulted from negotiations.
- To act as Hub agent in making arrangement for Crew change, Husbandry services and other Marine services for principals.

## LANGUAGES

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- English
- Hindi
- Marathi

## SKILLS

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- Microsoft office tools
- Outlook
- Power point
- excel
- Leadership
- Effective Communication
- Critical Thinking
- Efficient management and organizational abilities
- Have good problem solving with analytic thinking
- Learning enthusiast
- Hard working

## WORK EXPERIENCE

- **S5 AGENCY WORLD**

### GLOBAL HUB OPERATOR

#### My Roles & Responsibilities as Executive for Husbandry clients:

- Ensure that data in Agency Now and Agency World System is updated accurately..
- To nominate agent on principal's behalf for owner's activity
- Approach local offices for the PDA for handling the vessel.
- Liaise between the client and the Performing offices to get port cost on time to provide to client for their planning purpose.
- Providing port cost/ballpark figures to client and providing husbandry calls related information and PDA (in line with agreed rates) to client.
- Liaise between the Principal and the Performing offices to deliver Hub port call management, Hub service only, Full agent, Owners services for tanker vessels to the satisfaction of the clients.
- Timely follow-up with performing Office to ensure husbandry services such as Crew Change, CTM, Shipment delivery is rendered smoothly
- Managing administration tasks associated with missing data by way of monitoring systems, running reports, and performing follow up action with local port agents.
- Follow with local offices for the FDA invoices after vessel sailed from the port.
- Liaising with local office if Hugh variance found between the initial PDA and FDA.
- .Processing the FDA invoices after receiving them from the local office.